

**INSTRUCTIONS**

1. Landlord must complete all of Section A (Offer to Rent).
  2. Full legal names of all Applicants are required.
  3. For credit reporting or other reference purposes, the two pages of this Application for Tenancy can be separated.
- . If the pages are separated, the Landlord should enter the Applicant's name(s) and date of application on the second page.

**NOTE TO APPLICANTS:**

**Do not** sign this Application for Tenancy unless:

- You have read agree with all the information provided by the Landlord in Section A.
- All the information you have provided is true and correct.

**NOTES TO LANDLORDS:**

- **Do** ensure the Applicant(s) sign this Application, giving you consent to do credit and reference checks.
- **Do not** sign this Application for Tenancy unless and until you decide to accept the Applicant(s) as your new tenant(s).

# APPLICATION FOR TENANCY

LANDLORD BC

THE LANDLORD OR LANDLORD'S AUTHORIZED AGENT (called the "Landlord") MUST COMPLETE ALL BLANKS IN THIS SECTION

**A. OFFER TO RENT** I/We, the undersigned (called the "Applicant"), offer to rent a rental unit in British Columbia known as:

Suite no. \_\_\_\_\_ Building Address \_\_\_\_\_

at a monthly rent of \$ \_\_\_\_\_ plus parking fees of \$ \_\_\_\_\_ plus other fees of \$ \_\_\_\_\_ for a total monthly cost of \$ \_\_\_\_\_

The above rent includes only the utilities checked below. Payment for all other utilities is the tenant's responsibility.

Heat ☐ Water Supply ☐ Hot Water ☐ Electricity ☐ Cablevision ☐ Gas to Fireplace ☐ Waste Collection ☐ Sewage Disposal ☐ \_\_\_\_\_

DATE OCCUPANCY DESIRED \_\_\_\_\_ Other \_\_\_\_\_

LANDLORD'S NAME \_\_\_\_\_ LANDLORD'S ADDRESS \_\_\_\_\_ LANDLORD'S PHONE NO. \_\_\_\_\_

☐ Offer to Rent (Tenancy Agreement Attached) ☐ Standard Application (Tenancy Agreement Not Attached)

This is an offer to rent. The Applicant agrees that if this offer is accepted, it becomes a binding agreement and the Applicant will subsequently sign the Landlord's Residential Tenancy Agreement that the Applicant has had an opportunity to examine and of which a copy is attached to this application. The Applicant acknowledges that **pets, barbecues, waterbeds and aquariums are not allowed** without advance written permission of the Landlord. The Tenancy Agreement will include these specific terms:

If this offer is accepted and the Applicant fails to sign the Landlord's Residential Tenancy Agreement, or to take possession of the rental unit, the Applicant will be liable for the payment of any lost rental revenue to the Landlord and any related expenses incurred by the Landlord.

If this offer is accepted, the Applicant will pay a **Security Deposit** of \$ \_\_\_\_\_ to the Landlord. If the Landlord permits the Applicant to have a pet, an additional **Pet Damage Deposit** of \$ \_\_\_\_\_ will be paid to the Landlord. The Landlord will hold the Deposit(s) until the tenancy ends.

This offer is subject to acceptance by the Landlord and is open for acceptance until 5:00 pm on \_\_\_\_\_. If not accepted by that time, this offer is void.

<b>B. FIRST APPLICANT'S PRIMARY INFORMATION</b>				Date of Birth (optional)		Social Insurance Number * (optional)	
Last Name		First Name		Middle Name		Month / Day / Year	
Present Address				City		Postal Code (Mandatory)	
Primary Phone No.							
Rent <input type="checkbox"/>	Own <input type="checkbox"/>	How Long?	Reason for Leaving			Current Rent \$	
Previous Address				City		Postal Code (Mandatory)	
Rent <input type="checkbox"/>	Own <input type="checkbox"/>	How Long?	Reason for Leaving			Current Rent \$	
<b>C. CO-APPLICANT'S PRIMARY INFORMATION (Complete only where different from First Applicant.)</b>				Date of Birth(Optional)		Social Insurance Number * (optional)	
Last Name		First Name		Middle Name		Month / Day / Year	
Present Address				City		Postal Code (Mandatory)	
Primary Phone No.							
Rent <input type="checkbox"/>	Own <input type="checkbox"/>	How Long?	Reason for Leaving			Current Rent \$	
Previous Address				City		Postal Code (Mandatory)	
Rent <input type="checkbox"/>	Own <input type="checkbox"/>	How Long?	Reason for Leaving			Current Rent \$	

<b>D. APPLICANT'S STATEMENTS</b>	
I/We do not own any pets <input type="checkbox"/> I/We own a pet or pets <input type="checkbox"/> If owned, describe pet(s) _____	
NOTE: Landlord's are not responsible for tenants' possessions. If accepted, you must carry tenants' insurance covering your possessions and protecting you against liability.	
I/We presently insure our belongings and for third party liability Yes <input type="checkbox"/> No <input type="checkbox"/>	

<b>E. CONSENT</b>	The Applicant consents to the Landlord obtaining personal, rental history, and employment information about the Applicant from references named in sections H and I of this application and authorizes those references to release such information to the Landlord. The Applicant also consents to the Landlord obtaining credit reporting information, including a credit report, about the Applicant to the Landlord, and authorizes any credit reporting agency to release such information to the Landlord. The purpose of collecting this information is to allow the Landlord to assess and to consider the Applicant's qualifications to rent the property. If this application is accepted by the Landlord and if the Applicant and the Landlord enter into a tenancy agreement, the Applicant also consents and authorizes the Landlord, on a continuing basis after the tenancy has started, to continue to collect personal information from the abovementioned references and credit reporting agencies, and to use and disclose that information solely for responding to emergencies, ensuring the orderly management of the tenancy and complying with legal requirements.
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<b>F. APPLICANT'S SIGNATURES</b>	<b>NOTE:</b> Do not sign this application unless Section A is complete and you have read it. <b>I/We certify that all information provided by me/us in this Application is true and correct.</b>
_____ Applicant's Signature	_____ Date Signed
_____ Co-Applicant's Signature	_____ Date Signed

<b>G. LANDLORD'S ACCEPTANCE</b>	<b>NOTE:</b> Do not sign this form unless and until you decide to accept the Applicant(s) as your tenant(s). The above Applicant(s) is/are accepted for tenancy, commencing _____.
_____ Landlord's Signature	_____ Date Signed

**NOTE TO LANDLORD:** If pages one and two are separated, enter the Applicant's name(s) and date of application below

First Applicant: \_\_\_\_\_ Co-Applicant: \_\_\_\_\_

Date of Application: \_\_\_\_\_

**H. FIRST APPLICANT'S SUPPLEMENTARY INFORMATION**

Secondary Phone No.	Cell No.	Fax No.	Work Phone No.
Email Address:		Photo ID Shown	Yes <input type="checkbox"/> No <input type="checkbox"/>
Present Landlord/Building Manager's Name	Address		Phone No.
Previous Landlord/Building Manager's Name	Address		Phone No.
Employer	Position		Monthly Income
Supervisor's Name	Supervisor's Phone No.		Length of employment
Previous Employer	Position		Monthly Income
Previous Supervisor's Name	Previous Supervisor's Phone No.		Length of employment

**I. CO-APPLICANT'S SUPPLEMENTARY INFORMATION** (Complete only where different from First Applicant)

Secondary Phone No.	Cell No.	Fax No.	Work Phone No.
Email Address:		Photo ID Shown	Yes <input type="checkbox"/> No <input type="checkbox"/>
Present Landlord/Building Manager's Name	Address		Phone No.
Previous Landlord/Building Manager's Name	Address		Phone No.
Employer	Position		Monthly Income
Supervisor's Name	Supervisor's Phone No.		Length of employment
Previous Employer	Position		Monthly Income
Previous Supervisor's Name	Previous Supervisor's Phone No.		Length of employment

**J. OTHER ADULT OCCUPANTS** - Full names of **all other adult persons** (age 19 or older) to occupy this rental unit

Last Name	First Name	Middle Name	Last Name	First Name	Middle Name
Last Name	First Name	Middle Name	Last Name	First Name	Middle Name

**K. OTHER MINOR OCCUPANTS** - Full names of **all other persons under age 19** (including infants) to occupy this rental unit

Last Name	First Name	Middle Name	Last Name	First Name	Middle Name
Last Name	First Name	Middle Name	Last Name	First Name	Middle Name

**NOTES TO APPLICANT(S)**

1. Social Insurance Numbers are requested for the sole purpose of obtaining credit reports.
2. The information you provided on this pages continues as part of your Application for tenancy. Your signature on the 1st page confirms all information on both pages is true and correct.